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22 October 1971

MEMORANDUM FOR: Director of Training

SUBJECT: Weekly Activities Report No. 42  
18 - 22 October 1971

1. The oftended postponed filming of Mr. Arthur Lundahl, Director, NPIC, has been rescheduled for the first week of November. The first session will be a 30-minute segment covering the origin and early days of NPIC. Other segments will follow at Mr. Lundahl's convenience.

2. The backdrop curtain and ceiling lights have been installed in the TV Studio. All that remains to make the room operational is a check out of the equipment by the Ampex representative scheduled for next week.

3. ITB requested Dr. Daniel Antonoplos, Director, National Center for Research and Development at HEW to give us assistance in obtaining the latest information on the design of classrooms. A computer run was made of available information and on 19 October Stan and Don went to HEW and discussed the problems involved in classroom design with Dr. Antonoplos. We obtained the computer run for retention and plan to request items which will assist us in the design of a functional classroom. We plan to equip one such classroom (Room 812) and use it as a model. If it proves effective we can incorporate these innovations to other classrooms as our budget permits.

4. [ ] was at [ ] 13 - 15 October to review curricula with the newly formed Instructional Development Section. Each of the three men in this section has a minimum of ten years Agency experience and at least one tour of duty as an instructor [ ] Guidance was given them on how to

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develop courses of instruction utilizing the systems approach.

Stan and Don also performed the above function with the Audio Training Branch of TSD on 20 and 21 October. Over twenty additional training aids were developed for the Audio Operations Course and plans are being made to make three instructional closed circuit TV tapes, each about twenty minutes long.

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5. [REDACTED], is the fifth student for the 1 November NIS.

6. The nomination letter for the Defense Nuclear Agency's next National Nuclear Weapons Capabilities and Design Course, which begins 15 November at the Sandia Base, has been forwarded to the Field Command. We are nominating five employees and have provided detailed information on job responsibilities and need for information in the field of nuclear weapons design. The nominees are from OSI, OSR, and TSD. One of the OSI nominees is [REDACTED] GS-17, Special Assistant to the Director, OSI for Nuclear Energy.

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7. More thesis topics have been submitted for approval by students at Senior Service Schools: [REDACTED] NE, Air War College, will write on "Yemen and South Arabia: U.S. Foreign Policy 1962 - 70." [REDACTED] OCL, also at the Air War College, received a negative response on his first topic and has now submitted two others for consideration: "Insurgency in Chad" and "Portugal's Policies Toward Her Overseas Territories in Africa."

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8. [REDACTED] of the Psychological Services Staff talked to both [REDACTED] about CAI. They want a computer terminal in this building and are seeking other users. Our projected use in the immediate future appears very limited.

9. We called interested components regarding a photo-journalism seminar in Washington on 22 October after receiving copies of a DOD cable announcing the event on the 19th. OL, ORD, and CRS are sending employees.

10. Fifty of the 67 copies of our recent form memo requesting updated information on distribution of OTR publications and external course announcements have been returned. We have made significant changes in our dissemination/subject list, including revision of the "IPC" and "contracting" lists.

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11. OBGI has requested OTR's assistance in arranging training under contract in photography, with emphasis on the professional aspects of scene selection, composition, and other aspects of photojournalism rather than on the technical aspects of photography, such as darkroom techniques. We are checking possible sources for instructors, in addition to the U.S. Department of Agriculture Graduate School, which [ ] Director, OBGI, had suggested.

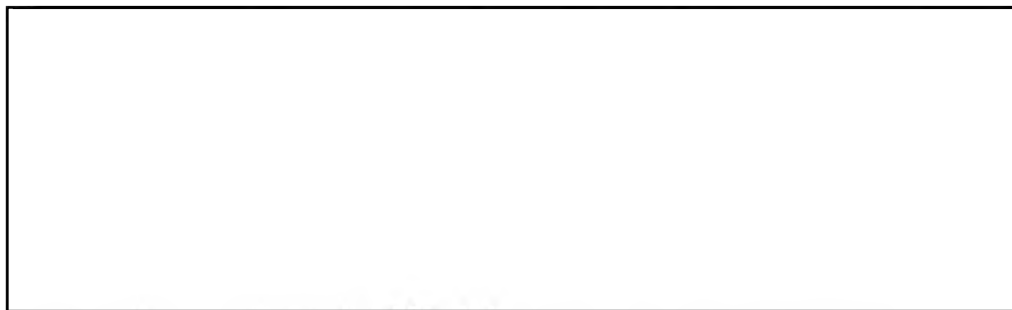
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12. OSR apparently has a variety of requirements for tank training which were not coordinated before our meeting with them. [ ] Chief, Planning Staff, is sending [ ] new information for our letter to Fort Knox.

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the payroll, and that normally a Form 136 with supporting documents must be submitted through the DDP.

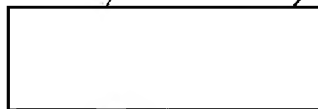
14. We received two unusual internal training requests from O/PPB -- one for [ ] GS-13, Planning and Research Staff, to take SB Operations (8 - 19 November) and one for Earvin [ ] Team, to take the Cover Action Operations Seminar (14 - 17 November). [ ] is working with [ ] to supply the orientation necessary for PPB's needs. A special orientation may be better than formal courses.

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